

## Newport Harriers Committee Meeting

6<sup>th</sup> April 2018

<p><b>Present:</b> Hilary Goodger (HG); Peter Hitchings (PH); Johnathon Morgan (JM); Mike Adams (MA); Victoria Belcher (VB); Mark Roche (MR); Kevin Williams (KW); Jim Anderson (JA); Doug Turner (DT); Kirsty Crane (KC); Lisa Waddon (LW); Claire Barraclough (CB); Sarah Priest (SP); Hannah Glastonbury (HGI); Ian Morgan (IM); Jean Rogers (JR)</p> <p><b>Apologies:</b> Rebecca Knight (RK); Jon Samuel (JS); Kate Bradley(KB); Bev Eley (BE); Kevin Eley (KE); Jane Goode</p> <p><b>Minutes</b> of previous meeting were circulated and agreed</p> <p><b>Matters arising:</b> None</p> <p><b>Election of Vice Chair and other committee positions</b> Vice chair – Kirsty Crane nominated by Peter Hitchings and seconded by Jean Rogers – carried Auditors – Gareth Jones and Mike Adams nominated by Peter Hitchings and seconded by Kirsty Crane Committee members – Lisa Waddon nominated by Kevin Williams and seconded by Mike Adams Kevin Williams nominated by Lisa Waddon and seconded by Kirsty Crane Victoria Belcher nominated by Mike Adams and seconded by Johnathon Morgan Sarah Priest nominated by Jean Rogers and seconded by Peter Hitchings Mark Roche nominated by Sarah Priest and seconded by Kevin Williams Hannah Glastonbury nominated by Sarah Priest and seconded by Jean Rogers. Minute Secretary – no nominations. It was suggested that a Dictaphone or similar device be looked at especially if it could type up minutes during the meeting, Also could an advert be placed onto website asking for a volunteer to come forward</p> <p><b>Priorities for 2018/19 season</b> – A document was presented by PH outlining Welsh Athletics and UKa ideas for prioritising. (Attached). A coaching meeting to be held Thursday 19<sup>th</sup> April after training. Initially HG, MA, JA, KW, LW, SP</p> <p><b>Welfare Officer Training</b> – A course is being provided by Welsh Athletics on 18<sup>th</sup> April 2018. Also check on courses organised by Newport Live plus first aid courses.</p> <p><b>GDPR</b> document attached</p>	<p>RK and HG</p> <p>JS</p> <p>HG to check availability of John Charles Suite</p> <p>IM to check with Newport Live</p>
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<p><b>Conflict of Interest Forms</b> these must be completed by anyone who has conflict of interest between Newport Harriers and any other organisation/body.</p> <p><b>Finance</b> Balance sheet attached. Transport costs for 2018 track season will range from£420.00 to £480.00</p> <p><b>Clubroom and Lease</b> - a meeting to take place next week between Newport Harriers and Newport Live and to report back on any decisions made</p> <p><b>Kit Update</b> – designs and prices were presented to committee. A suggestion to ask Christian Malcolm to obtain prices etc. from the company he uses, and also for samples to be obtained from Macron</p> <p><b>Reports</b> East Wales RAC – At last meeting 2 members of South region attended and were impressed at numbers and friendly atmosphere. Auditors – no report as accounts yet to be audited</p> <p><b>Any other business</b> 11/6/18 and 12/6/18 the track is not available as an International Match is being held but Newport Harriers have been offered 13/6/18 (5.30pm – 8.00pm) A welcome page should be placed on our website.</p>	<p>HG to get accounts audited prior to next meeting</p> <p>KG,MA,PH</p> <p>LW &amp; KW to ask Christian for prices; JM to get samples</p> <p>HG to talk with JS</p>
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